



SMART SPACE ROOM POLICY

Smart Space Room Policy the Smart Space at the Beardsley Library is a place to connect, discover and design. It will provide a place to learn new skills and collaborate using tools to create, explore and tinker.

Using the Smart Space Room

The Smart Space room is open during regular library hours on a first come, first serve basis. The room may also be reserved online or at the reference desk.

Common courtesy is expected: following posted directions, use of provided materials, respect for others and equipment.

Equipment may not be removed from the room.

Food and drink are prohibited near the equipment.

When creating digital content, please provide personal storage devices (flash drives) or store work in a cloud service.

Guidelines

Patrons are expected to follow safety guidelines with all Smart Space equipment. The library cannot be responsible for injuries caused by improper usage. The work area and equipment should be cleaned upon finishing projects.

Children under the age of 15 must be accompanied by an adult in the Smart Space room. Children 15-17 years old must have a signed form from the guardian allowing permission to use the room. (Permission form on reverse).

Smart Space Room Permission Slip

Individuals aged 15-17 who use the Smart Space Room must read and fully understand the policy before endorsing it.

You agree that your child(ren) _____ will follow the rules that are listed above in the Smart Space Policy.

Signature of Parent/Legal Guardian

Telephone

Address _____ Date _____

Email _____

Child/Minor's Name & Age _____

Child/Minor's Signature _____