

Rules of Conduct

Visitors to the Beardsley and Memorial Library are expected to respect the rights of other users of the library and to cooperate with library staff in maintaining a safe, comfortable and reasonably quiet environment.

1. Respect for library users and staff shall prevail at all times. Interfering with another person's right to use the library or with the library staff's performance of their duties will not be tolerated. Visitors are expected to follow the directives of all library staff to ensure public safety.

2. The following activities are not allowed in the library:

- Disruptive behavior such as shouting, running, pushing, shoving, profanity
- Verbally aggressive or threatening behavior
- Misuse of library restrooms
- Bringing animals into the library except those service animals aiding patrons with disabilities
- Canvassing, soliciting, selling, or distributing materials without the permission of the library director
- Smoking, loitering or playing in or around the parking lot
- Use of staff/library phones

3. Appropriate clothing, including shirts and shoes, is required.

4. A library staff member may ask a library user for identification.

- Library users shall not use false identification.
- Library users may not use another person's library card without his or her permission.

5. Parents/caregivers are responsible for the behavior and direct supervision of their children under age 9.

Visitors who fail to comply with any of these rules may be asked to vacate the premises. In appropriate circumstances, they may be removed with the assistance of the Winsted Police Department, may lose library privileges and, when appropriate, face prosecution.

Approved by the Board of Trustees March 4, 2010